

Employer Information:

New Brunswick Teen Apprenticeship (NBTAP) Summer Employment Opportunity

Vehicle Management Agency – Department of Transportation and Infrastructure

1025 College Hill Road Fredericton, NB

Automotive Service Technician (1 Positions)

406806005

15.30\$ an hour

If you have an interest in a career in these areas, this position is for you. This is a unique opportunity to work with a highly skilled business in beautiful, New Brunswick.

Requirements:

- Please ensure that you have transportation to and from the work location, each day.
- Ensure your cover letter contains the Competition Number and Job Title for this opportunity.
- Please note that some employers may require some extra qualifications. If so, please ensure you bring them to your interview if you are unable to upload them during the application process.

The Department of Transportation and Infrastructure is responsible for providing and supporting sustainable infrastructure that allows for the safe and efficient movement of people and goods. We are also responsible for the management of public infrastructure, issuing permits and licences, and overseeing the planning and maintenance of provincial highways and roads. We work with other government departments as well as outside stakeholders to contribute to New Brunswick's economy and quality of life by providing transportation infrastructure.

To learn more, go to our website: https://www.gnb.ca/en/org/transportation-

<u>infrastructure.html?_ga=2.117450318.672690333.1739976703-</u> 1933526152.1690307202&_gl=1*13qd390*_ga*MTkzMzUyNjE1Mi4xNjkwMzA3MjAy*_ga_F531P4D0 XX*MTczOTk3NjcwMy4yOS4wLjE3Mzk5NzY3MDcuMC4wLjA.

The types of duties involved in these roles consist of, but are not limited to:

- Safely use and maintain tools required to perform work
- Maintains a safe work environment, including the use of personal protective clothing
- Safely transfer equipment and supplies to work site
- Performs measurements and calculations Interprets specifications and drawings
- Interaction with the employer, mentor, co-workers, and general public
- Be a member of an effective workforce team

Soft Skills Required:

- **Communication** Effectively conveying information both verbally and non-verbally to others.
- Teamwork Collaborating with others to achieve common goals and contribute to group success.
- Effective Listening Paying attention, understanding, and responding appropriately to others.
- **Professionalism** Demonstrating appropriate conduct, respect, and attitude in a work environment.
- **Reliable** Consistently dependable in completing tasks and meeting expectations.



References:

A reference on a resume is a person who can vouch for your qualifications, work ethic, and character. For high school students, references can include coaches, teachers, guidance counselors, and employers. These individuals can provide valuable insight into your skills and experience.

You will be required to provide at least two references in you resume.

NOTE: Always ask for permission before listing someone as a reference and ensure they are willing to speak positively about you. References are typically included at the end of the resume or provided upon request.

Training:

NBTAP Students will also be required to complete work ready sessions such as Respectful Workplace, Basic Tools, Safety and Employer Expectations arranged through the NBTAP coordinator prior to commencing employment. Also, employers may have orientation training required to be completed.

Employment Start Date: July 2nd, 2025.

Employment Completion Date: August 29th, 2025

If you require any assistance, please contact your NBTAP School Champion Today! If you think this is an area of interest for you, Apply Today!