



# NBTAP SUMMER EMPLOYMENT OPPORTUNITY

**DEPARTMENT OF TRANSPORTATION &  
INFRASTRUCTURE (VMA)**

148 HELLER ROAD, WOODSTOCK, NB  
**TRUCK & TRANSPORT MECHANIC (2)**

MONDAY –FRIDAY (8HRS)

**406806053**

MINIMUM WAGE

## Requirements:

- Please ensure that you have **transportation** to and from the work location, each day.
- Ensure you have a pair of **CSA Approved Work boots**
- Ensure your **identify** the **Competition Number** and **Job Title** for this opportunity.

**Please note:** This entails mostly indoor work (mechanic shop).

**The types of duties** involved in these roles consist of, but are not limited to:

- Safely use and maintain tools required to perform work
- Maintains a safe work environment, including the use of personal protective clothing
- Safely transfer equipment and supplies to work site
- Performs measurements and calculations - Interprets specifications and drawings
- Interaction with the employer, mentor, co-workers, and general public
- Be a member of an effective workforce team

## Soft Skills Required for the position:

(This is what you will be focusing on in the summer)

**Communication** – Effectively conveying information both verbally and non-verbally to others.

**Teamwork** – Collaborating with others to achieve common goals and contribute to group success.

**Effective Listening** - Paying attention, understanding, and responding appropriately to others.

**Problem Solving** – Identifying challenges and developing effective solutions.

**Active Listening** – Engaging attentively and thoughtfully with others during conversations.

**Analytical Thinking** – Breaking down complex information to understand it and make informed decisions.

**Time Management** – Efficiently organizing and allocating time to tasks.

**Commitment** - Staying dedicated and focused on goals and responsibilities.

## References:

A reference on a resume is a person who can vouch for your qualifications, work ethic, and character. For high school students, references can include coaches, teachers, guidance counselors, and employers.



**You are asked to provide at least one reference on your resume.** References are typically included at the end of the resume or provided upon request.

**NOTE:** Always ask for permission before listing someone as a reference and ensure they are willing to speak positively about you.

## Training:

NBTAP Students will also be required to complete work ready sessions such as Respectful Workplace, Basic Tools, Safety and Employer Expectations arranged through the NBTAP coordinator prior to commencing employment. Also, employers may have orientation, and/or additional training required to be completed during the placement.

**Employment Start Date: July 2<sup>nd</sup>, 2026**

**Employment Completion Date: August 28<sup>th</sup>, 2026**

If you require any assistance, please contact your NBTAP School Champion Today!

If you think this is an area of interest for you, **Apply Today** via the NBTAP Application page!